



**Cathy Hughes**  
**School of Communications**

**Graduation Information**  
**Packet**  
**Spring 2024**

# CHSOC & UNIVERSITY CEREMONIES

Graduates must be both academically and financially cleared to participate in graduation festivities. Regalia is required for all ceremonies.

The Graduation Recognition Ceremony for the School of Communications will be held on:

**Friday, May 10th, 2024 In Burr Gymnasium, from 2 p.m.-5 p.m.**

The CHSOC Graduation Recognition ceremonies are for all CHSOC graduates. This is the ceremony where CHSOC students will walk across the stage and receive their diploma cover.

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The University Commencement Ceremony will be held on:

**Saturday, May 11th, 2024**

**Location: The Upper Quadrangle, Main Campus**

**Time: 8:30 a.m.-processional begins**

**10:00 a.m.-program begins**

**1:00 p.m.- programs**

The University Commencement Ceremony is held for all graduates from all colleges and schools. Conferral of Degrees takes place during the ceremony. Undergraduates do not walk the stage during Commencement. Please stay tuned for more information. If you have any questions regarding the University Commencement Ceremony please email [commencement@howard.edu](mailto:commencement@howard.edu)

# MEET YOUR CHSOC GRADUATION TEAM

For any questions related to CHSOC gradation ceremonies please contact the team member below:

Mikeisha Best  
*Senior Academic Advisor*  
CHSOC Graduation Coordinator  
Email:  
mikeisha.best@howard.edu



For any questions related to COAS gradation clearance, please contact the team member below:

Ryan Hill  
*Assistant Director for Strategic Initiatives, Academic Assessment, and Communication*  
CHSOC Graduation Coordinator  
Email:  
ryan.hill@howard.edu



For any questions related to academic advising or for graduating seniors please contact the team member below:

Aviva Porter  
*Assistant Director for Strategic Initiatives, Academic Assessment, and Communication*  
CHSOC Graduation Coordinator  
Email:  
aviva.porter@howard.edu





# ALL ABOUT THE CHSOC CEREMONY

CHSOC holds one graduation ceremony to accommodate our large graduating class. Please see the lists of All Concentrations in our upcoming Graduating class

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## **MEDIA, JOURNALISM, and FILM (MJF Department)**

Audio

Journalism

Film and Television

## **COMMUNICATION STUDIES (SLMC Department)**

Advertising

Public Relations

Legal Communications

Management Communications

Media Management

Organizational Communications





# TICKETS

## CHSOC GRADUATION CEREMONIES

No tickets are required for CHSOC graduation ceremonies.  
Seating is available on a first-come, first-served basis.

## HU COMMENCEMENT CEREMONY

For the University's Commencement Convocation (Saturday, May 11), each student will receive four (4) reserved tickets, which will be distributed during commencement week (May 6-10) at the Howard University Bookstore.

If you have additional seating needs, there will be an abundance of bleacher seating, which does not require a ticket and is available on a first come, first served basis.

Please [click here](#) to view the 2024 Commencement Convocation Ticket Pick-Up Schedule



# IMPORTANT DATES

## PLEASE SEE THE IMPORTANT DATES BELOW PERTAINING TO GRADUATION

- **Bison Web Graduation Application** – Friday, April 12, 2024
- **Deadline to submit grades for prospective graduates** – Friday, April 26, 2024
- **Regalia and reserved tickets pick-up for prospective graduates**- May 6-10
- **Annual President's Reception for Graduates and Their Families** – May 9th  
Location: Ballroom, Blackburn University Center  
Time: 4:00 p.m.-6:00 p.m.
- **CHSOC Graduation Rehearsals**- Thursday, May 9th,  
Location: Burr Gym  
Time TBA
- **Line-up time for Commencement:** 7:00 a.m.
- **Commencement Prayer Breakfast** – Friday, May 10th  
Location: Ballroom, Blackburn University Center  
Blackburn University Student Center Time: 7:30 a.m.-10:00 a.m.
- **CHSOC Graduation Recognition Ceremonies**- Friday, May 10th  
Location: Burr Gym  
Time: 2 p.m.
- **University Commencement Ceremony**- Saturday, May 11th  
(Main Yard); if inclement weather, the ceremony will be in Burr Gymnasium

## ADDITIONAL GRADUATION CONTACTS & RESOURCES

### **Seating Accommodations for CHSOC Ceremonies:**

Please click here to complete the CHSOC Graduation Seating Accommodations form.

**Cap and Gown Orders:** Please contact the HU Bookstore or visit their website at [howard.bncollege.com](http://howard.bncollege.com)

- 202.238.2640 or [bookstore@howard.edu](mailto:bookstore@howard.edu)

**Letters for International Travel for Graduation:** Please contact or visit the

office of International Student Services:

- Peter A. Ugbong, M.A., JD, (PDSO/RO)

[pugbong@howard.edu](mailto:pugbong@howard.edu)

(202) 806-2777

### **Senior Yearbook Pictures:**

Under the guidance of the Office of Student Life and Activities, Legacy Studios have been contracted to serve as Howard University's official portrait photographer. The traditional portrait session includes standard yearbook poses, and cap and gown images. Prospective graduates can sign up for their yearbook portrait by clicking here. Please contact [roland.reynolds1@howard.edu](mailto:roland.reynolds1@howard.edu) with questions regarding senior pictures.

**Transcripts and Diplomas:** Any questions regarding transcripts and diplomas please contact the Office of the Registrar at [registrar@howard.edu](mailto:registrar@howard.edu)  
Questions: CHSOC Graduation Ceremonies: [coas.asahelp@howard.edu](mailto:coas.asahelp@howard.edu)

**Questions: University Commencement Ceremony:**  
[commencement@howard.edu](mailto:commencement@howard.edu)

# PLEASE CHECK YOUR EMAIL

We want to ensure that you are receiving all important communications regarding graduation from the university and our office. It has come to our attention that some crucial emails may be ending up in your spam/junk email folder.

To ensure that you don't miss out on important updates, announcements, and other vital information, we kindly ask you to check your spam/junk email folder regularly. Our communications often contain essential details about upcoming events, academic deadlines, and other significant matters that directly impact your academic experience.

If you find any emails from the university in your spam/junk folder, please mark them as "Not Spam" or move them to your inbox to help improve the email filtering system.

**Additional information/details regarding the CHSOC Graduation Recognition ceremonies are forthcoming. Please continue to check your email.**